

	Colin Burke Electrical LTD Environmental Policy	Revision: 04
---	--	--------------

Environmental Policy Statement

Environmental Impacts and Risk Assessment

Colin Burke Electrical Ltd has a system in place for assessing and controlling risks and damage to the environment. The Health and Safety Officer shall review the site prior to works commencing and communicate to the Foreman or Lead Operative on the site to examine if there are any environmental risks present. If it is found that CBE works will impact the environment, then the Health and Safety Officer shall complete an environmental risk assessment for same.

It is the responsibility of the site Foreman, or Lead Operative to inform the Health and Safety Officer of any such environmental risks arising throughout the site works, in order for the H&S Officer to complete an environmental risk assessment. These environmental risk assessments shall be stored both in the master risk assessments folder and in the hard copy Health and Safety Folder on site.

Periodic reviews are required to be made of each risk assessment to reflect changes in situation, practice, law or any other factors which would affect the level of risk present, or the actions designed to reduce the risk of harm to the environment.

Materials from Approved Sources

Colin Burke Electrical Ltd carefully regulates its suppliers through a series of audits and inspections. These approved suppliers are kept on a central register, which must be checked prior to ordering any materials. Ordering materials from a non-approved source is strictly controlled. Should it prove necessary to order specialist equipment from a non-approved source, a request must be made to the Colin Burke Electrical Ltd Director.

Registered Waste Disposal Companies

All waste produced by Colin Burke Electrical Ltd must be disposed of by a registered waste carrier. Colin Burke Electrical Ltd will inspect all waste carrier's property and licences not less than twice a year, and will require details on the final destination of all waste produced by Colin Burke Electrical Ltd. This final destination will also be inspected not less than once a year.

Transport

All Colin Burke Electrical Ltd drivers must carry out a daily visual safety inspection of his vehicle and report immediately any defects, etc. which may have a detrimental effect on the environment.

	Colin Burke Electrical LTD Environmental Policy	Revision: 04
---	--	--------------

Litter and Waste Packing

All Colin Burke Electrical Ltd employees are required to ensure that all site litter is collected and disposed off in a controlled manner. In addition, all waste must be correctly packed for safe, secure transport and disposal. A complete and accurate record must be made of all waste including:

- Type and amount of waste being disposed.
- Packaging
- Date
- Disposal method of company.

Chemicals Presenting an Environmental Hazard

Whilst all chemicals used by Colin Burke Electrical Ltd are the best environmental practicable option, care must still be taken in their use. It is the responsibility of the operative using all chemicals to ensure that all practical steps are taken to reduce the risk potential of any chemical leak or spillage that might present an environmental hazard. Such risk assessments and actions should be recorded using the appropriate forms. In the event of any spill, leak or contamination of the environment in any way, it is duty of the operative to inform his superiors and for the relevant environmental protection agencies to be informed.

Biodegradable Cleaning Agents

- Stores personnel will source these from **approved suppliers**.
- Chemicals Detrimental to the Ozone Layer.
- Stores personnel will source these from approved suppliers.
- Reducing Energy Consumption
- Whilst all employees are encouraged to develop their own methods for reducing energy usage, the following have been adopted as a company policy.

Electricity

- All lights must be switched off when rooms are unoccupied
- Keep windows clean
- All Electrical Items will be switched off once finished with by an employee
- All PC's will be shutdown and switched off at the end of each day with the exception of servers.
- Where applicable, the Electrical Central Heating will be used to maintain a comfortable working environment without being used 24 hours a day, if under the control of Colin Burke Electrical Ltd.

	Colin Burke Electrical LTD Environmental Policy	Revision: 04
---	--	--------------

Gas

Where applicable, the Gas Central Heating will be used to maintain a comfortable working environment without being used 24 hours a day.

Other Policies

All doors shall be kept closed to avoid wasting heat.

Noise and Disturbances

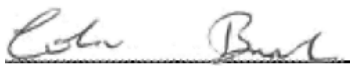
It is the responsibility of all Colin Burke Electrical Ltd employees to consider local residents desires when scheduling or performing work in a residential area, with special attention being paid to noise pollution. Where possible, all employees must use silencers or noise reduction equipment, including anti-vibration mounts, when operating.

Furthermore, all Colin Burke Electrical Ltd premises or work sites shall be kept in a state that is not harmful to health or could be interpreted as a nuisance.

In addition, all Colin Burke Electrical Ltd sites shall take all reasonable and practical steps to limit the production and release of any smoke, fumes, gas, dust, steam, smell or other odours that could be harmful to health or could be interpreted as a nuisance.

Client Environmental Policy

It is the responsibility of the site manager or supervisor, to request a copy of the client's environmental policy, if applicable. All Colin Burke Electrical Ltd Employees shall then respect and obey, where practicable, this policy document and any environmental requests from clients' employees.

Colin Burke Electrical Ltd Director:  Date: 4th January 2021